



Rizzetta & Company

Lake Padgett Estates Independent Special District

Board of Supervisors Meeting May 20, 2021

**District Office:
5844 Old Pasco Road, Suite 100
Wesley Chapel, FL 33544
813-994-1001**

www.lakepadgettisd.org

LAKE PADGETT ESTATES INDEPENDENT SPECIAL DISTRICT

Rizzetta & Company, Inc., 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544

Board of Supervisors	Steve Yarbrough Pam Carr David Hipps Justin Andrews Larry Dunleavy	Chair Vice Chair Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Lynn Hayes	Rizzetta & Company, Inc.
District Counsel	Tim Hayes	Law offices of Timothy G. Hayes
District Engineer	John Mueller	Landis Evans & Partners

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

LAKE PADGETT ESTATES INDEPENDENT SPECIAL DISTRICT
5844 OLD PASCO ROAD - SUITE 100 – WESLEY CHAPEL, FLORIDA 33544
WWW.LAKEPADGETTISD.ORG

May 12, 2021

**Board of Supervisors
Lake Padgett Estates
Independent Special District**

FINAL AGENDA

Dear Board Members:

The **regular** meeting of the Board of Supervisors of Lake Padgett Estates Independent Special District will be held on **Thursday, May 20, 2021 at 6:30 p.m.** at the Lake Padgett Estates Stables Meeting Room, located at 3614 Stable Ridge Lane, Land O' Lakes, FL. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. AUDIENCE COMMENTS**
- 4. BUSINESS ADMINISTRATION**
 - A. Consideration of Resolution 2021-03, Re-Designating Officers of the District.....Tab 1
 - B. Consideration of Minutes of the Board of Supervisors Meeting held on April 15, 2021 Tab 2
 - C. Consideration of Operation and Maintenance Expenditures For March and April 2021 Tab 3
 - D. Discussion/Presentation of Capital Improvements List Tab 4
 - E. Consideration of Resident Sea Wall..... Tab 5
- 5. STAFF REPORTS**
 - A. District Engineer..... Tab 6
 - B. Maintenance Report..... Tab 7
 - C. District Counsel
 - D. District Manager
 1. Announcement of Registered Voter Count
- 6. BUSINESS ITEMS**
 - A. Presentation of Fiscal Year 2021/2022 Proposed Budget..... Tab 8
 - B. Consideration of Resolution 2021-04, Approving Fiscal Year 2021/2022 Proposed Budget and Setting the Public Hearing on the Final Budget..... Tab 9
- 7. SUPERVISOR REQUESTS**
- 8. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions please do not hesitate to contact us at (407) 472-2471.

Sincerely,

Lynn Hayes

Lynn Hayes
District Manager

Tab 1

RESOLUTION 2021-03

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF LAKE
PADGETT ESTATES INDEPENDENT SPECIAL DISTRICT
DESIGNATING THE OFFICERS OF THE DISTRICT, AND PROVIDING
FOR AN EFFECTIVE DATE**

WHEREAS, Lake Padgett Estates Independent Special District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Pasco County, Florida; and

WHEREAS, the Board of Supervisors of the District desires to designate the Officers of the District.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS
OF LAKE PADGETT ESTATES INDEPENDENT SPECIAL DISTRICT:**

Section 1. _____ is appointed Chairman.

Section 2. _____ is appointed Vice Chairman.

Section 3. _____ is appointed Assistant Secretary.
_____ is appointed Assistant Secretary.
_____ is appointed Assistant Secretary.
Lynn Hayes is appointed Assistant Secretary.
Matt Huber is appointed Assistant Secretary.

Section 4. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2021.

**LAKE PADGETT ESTATES
INDEPENDENT SPECIAL DISTRICT**

CHAIRMAN/VICE CHAIRMAN

ATTEST:

SECRETARY/ASST. SECRETARY

Tab 2

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

LAKE PADGETT INDEPENDENT SPECIAL DISTRICT

The Regular meeting of the Board of Supervisors of Lake Padgett Estates Independent Special District was held on **Thursday, April 15th at 6:30 p.m.** at the Lake Padgett Estates Stables Meeting Room, located at 3614 Stable Ridge Lane, Land O' Lakes, FL 34639.

Present and constituting a quorum:

Pam Carr

Board Supervisor, Vice Chairman

Appointed during the meeting:

Steve Yarbrough

Board Supervisor, Chairman

Larry Dunleavy

Board Supervisor, Assistant Secretary

Justin Andrews

Board Supervisor, Assistant Secretary

Also present were:

Lynn Hayes

District Manager, Rizzetta & Company, Inc.

Timothy Hayes

District Counsel, Law Offices of Tim G. Hayes

John Mueller

District Engineer, Sprinkle Consulting

Audience

FIRST ORDER OF BUSINESS

Administer Oath of Office to Newly Elected Supervisors

Mr. Hayes, a notary public in the State of Florida administered the Oath of Office to Steve Yarbrough, Larry Dunleavy, and Justin Andrews.

SECOND ORDER OF BUSINESS

Roll Call

Mr. Hayes performed roll call and confirmed that a quorum was met.

THIRD ORDER OF BUSINESS

Audience Comments

Audience comments were entertained. Paul Wells requested to have pledge of allegiance added to future agendas. He also suggested that the maintenance staff be awarded a \$1000 Christmas bonus.

On a Motion by Mr. Yarbrough, seconded by Ms. Carr, with all in favor, the Board of Supervisors approved giving a one- time \$1000 bonus to each maintenance staff, for the Lake Padgett Estates Independent Special District.

This agenda was done out of order.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2021-01; Re-Designating Officers of the District

Mr. Hayes presented Resolution 2021-01, Re-Designating Officers of the District.

On a Motion by Mr. Dunleavy, seconded by Ms. Carr, with all in favor, the Board of Supervisors appointed Mr. Steve Yarbrough as Chairman for the Lake Padgett Estates Independent Special District.

On a Motion by Mr. Yarbrough, seconded by Mr. Andrews, with all in favor, the Board of Supervisors appointed Ms. Pam Carr as Vice Chairman for the Lake Padgett Estates Independent Special District.

On a Motion by Mr. Dunleavy, seconded by Mr. Yarbrough, with all in favor, the Board of Supervisors appointed Mr. Mr. Andrews, Mr. Dunleavy, Mr. Hayes, and Mr. Huber as Assistant Secretaries for the Lake Padgett Estates Independent Special District.

On a Motion by Vice Chair Carr, seconded by Chair Yarbrough, with all in favor, the Board of Supervisors adopted Resolution 2021-01, Re-Designating the Officers as the District for the Lake Padgett Estates Independent Special District.

FIFTH ORDER OF BUSINESS

Consideration of District Management Services First Addendum

Mr. Hayes reviewed the District Management Services First Addendum. The Board decided to table this until the May 20, 2021 meeting.

On a Motion by Assistant Secretary Dunleavy, seconded by Assistant Secretary Andrews, the Board tabled the First Addendum to the District Management Services Contract, for Lake Padgett Estates Independent Special District.

SIXTH ORDER OF BUSINESS

Presentation of Fiscal Year 2019/2020 Audit

Mr. Hayes explained that there was a finding for overspending on the General Fund and Reserve Fund due to an emergency project involving electrical requirements for meeting room and stables.

On a Motion by Vice Chair Carr, seconded by Chair Yarbrough, the Board accepted the amended audit for Fiscal Year 2019/2020, for Lake Padgett Estates Independent Special District.

SEVENTH ORDER OF BUSINESS

**Presentation of Amended Budget for
2019/2020 Budget**

Mr. Hayes presented the Amended Budget. The Board approved to adopt the amended budget.

On a Motion by Assistant Secretary Dunleavy, seconded by Chair Yarbrough, the Board accepted the amended budget for Fiscal Year 2019/2020, for Lake Padgett Estates Independent Special District.

EIGHTH ORDER OF BUSINESS

**Consideration of Resolution 2021-02,
Amending Budget for 2019/2020**

On a Motion by Vice Chair Carr, seconded by Chair Yarbrough, the Board adopted Resolution 2021-02 to amend the budget for Fiscal Year 2019/2020, for Lake Padgett Estates Independent Special District.

NINTH ORDER OF BUSINESS

Staff Reports

A. District Engineer

Mr. Mueller reviewed briefly reviewed his previous monthly reports and the most recent April report.

B. District Counsel

Mr. Tim Hayes explained the Memorandum of Understanding E-Verify. He stated the District is required to register with the E-Verify system due to recent changes in the law.

On a motion by Assistant Secretary Dunleavy, seconded by Vice Chair Carr , with all in favor, the Board approved the Memorandum of Understanding for E-Verify Registration for Lake Padgett Estates Independent Special District.

C. District Manager

Mr. Hayes informed the Board that the next scheduled meeting is May 20, 2021 at 6:30 p.m. at the Lake Padgett Estates Stables Meeting Room, located at 3614 Stable Ridge Lane, Land O' Lakes, FL. Mr. Hayes informed the Board that the Maintenance Staff Steve Rowell will be providing monthly maintenance reports moving forward.

The Board moved to agenda item 2.i.

TENTH ORDER OF BUSINESS

**Review of Form 1 and Sunshine Law
Requirements**

Mr. Tim Hayes reviewed the Form 1 and Sunshine Law Requirements. He stressed to the Board the importance of not discussing matters outside of the confines of the Board meetings. If they do, it must be disclosed to the Board.

NINTH ORDER OF BUSINESS

**Consideration of the Minutes from Board
of Supervisors Meeting Held on October
15, 2020**

Mr. Lynn Hayes presented the Board of Supervisors meeting minutes from the October 15, 2020 meeting and asked if there were any changes or corrections. District Counsel requested to strike line 102-104. The Board instead requested a motion to shut off resident access cards effective April 16, 2021.

On a Motion by Chair Yarbrough, seconded by Vice Chair Carr, with all in favor, the Board of Supervisors agreed to strike the lines 102-104 of the meeting minutes from October 15, 2020, for the Lake Padgett Estates Independent Special District.

On a Motion by Chair Yarbrough, seconded by Vice Chair Carr, with all in favor, the Board of Supervisors approved the Board of Supervisors meeting minutes from October 15, 2020, as amended, for the Lake Padgett Estates Independent Special District.

TENTH ORDER OF BUSINESS

**Consideration of the Informational
Minutes of the Meeting Held on November
19, 2020**

On a Motion by Vice Chair Carr, seconded by Assistant Secretary Andrews, with all in favor, the Board of Supervisors approved the Informational meeting minutes from November 19, 2020, for the Lake Padgett Estates Independent Special District.

On a Motion by Assistant Secretary Andrews, seconded by Vice Chair Carr, with all in favor, the Board of Supervisors approved the Informational meeting minutes from February 18, 2021, for the Lake Padgett Estates Independent Special District.

On a Motion by Assistant Secretary Andrews, seconded by Vice Chair Carr, with all in favor, the Board of Supervisors approved the Informational meeting minutes from March 18, 2021, for the Lake Padgett Estates Independent Special District.

ELEVENTH ORDER OF BUSINESS

**Consideration of the Operation and
Maintenance Expenditures for
September through December
2020, and January through March
2021**

Mr. Lynn Hayes presented the Operation and Maintenance Expenditures for September through December 2020, and January through March 2021.

On a Motion by Vice Chair Carr, seconded by Assistant Secretary Dunleavy, with all in favor,

the Board of Supervisors ratified the Operation and Maintenance Expenditures for September 2020 (\$52,649), for the Lake Padgett Estates Independent Special District.

On a Motion by Assistant Secretary Andrews, seconded by Vice Chair Carr, with all in favor, the Board of Supervisors ratified the Operation and Maintenance Expenditures for October 2020 (\$39,654.60), for the Lake Padgett Estates Independent Special District.

On a Motion by Assistant Secretary Dunleavy, seconded by Assistant Secretary Dunleavy, with all in favor, the Board of Supervisors ratified the Operation and Maintenance Expenditures for November 2020 (\$31,080.98), for the Lake Padgett Estates Independent Special District.

On a Motion by Assistant Secretary Andrews, seconded by Assistant Secretary Dunleavy, with all in favor, the Board of Supervisors ratified the Operation and Maintenance Expenditures for December 2020 (\$33,038.08), for the Lake Padgett Estates Independent Special District.

On a Motion by Assistant Secretary Andrews, seconded by Assistant Secretary Dunleavy, with all in favor, the Board of Supervisors ratified the Operation and Maintenance Expenditures for January 2021 (\$26,472.33), for the Lake Padgett Estates Independent Special District.

On a Motion by Vice Chair Carr, seconded by Assistant Secretary Andrews, with all in favor, the Board of Supervisors ratified the Operation and Maintenance Expenditures for February 2021 (\$26,598.31), for the Lake Padgett Estates Independent Special District.

TWELFTH ORDER OF BUSINESS

Supervisor Requests

Chair Yarborough requested to have Steve Rowell attend future CDD meetings.

Vice Chair Carr requested roof quotes for the stables at the next meeting on May 20, 2021. A lengthy discussion ensued about the capital ranking improvement list and the Board will rank them at the next meeting when the costs are provided by the District Manager.

THIRTEENTH ORDER OF BUSINESS

Adjournment

Mr. Hayes adjourned the meeting at approximately 9:25 p.m.

226 Assistant Secretary

Chairman/Vice Chairman

DRAFT

Tab 3

Lake Padgett Estates ISD

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

Operations and Maintenance Expenditures March 2021 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from March 1, 2021 through March 31, 2021. This does not include expenditures previously approved by the Board.

The total items being presented: **\$26,360.71**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Lake Padgett Estates ISD

Paid Operation & Maintenance Expenditures

March 1, 2021 Through March 31, 2021

Vendor Name	Check Number	Invoice Number	Transaction Description	Check Amount
ADP Payroll	CD726	CD726	PR PPE 02/28/21 PPD 03/05/21	\$ 3,731.03
ADP Payroll	CD727	CD727	PR FEES PPE 02/28/21 PD 03/12/21	\$ 109.32
ADP Payroll	CD728	CD728	PR PPE 03/14/21 PPD 03/19/21	\$ 3,501.35
ADP Payroll	CD729	CD729	PR FEES PPE 03/14/21 PD 03/26/21	\$ 109.32
Duke Energy	004155	88667 82496 02/21	Summary Bill 02/21	\$ 565.75
Duke Energy	20210325-1	08804 35076 02/21	22140 Coldstream Rd 02/21	\$ 72.13
Fence Tampa Bay Inc	004144	1137	Fence Replacement Balance Due - Completed 02/21	\$ 1,847.00
Florida Blue	004151	75009026	Health Insurance 03/15/21-04/15/21	\$ 2,547.32
Florida Department of Revenue	004152	39-8015577725 02/21	Sales & Use Tax 02/21	\$ 18.32
Frontier Communications of Florida	004145	210-043-0055-021920-5 02/21	210-043-0055-021920-5 02/21	\$ 723.41
Frontier Communications of Florida	004145	813-995-2205-041420-5 02/21	813-995-2205-041420-5 02/21	\$ 60.98
Frontier Communications of Florida	004161	813-995-2205-041420-5 03/21	813-995-2205-041420-5 03/21	\$ 60.98
Lake Padgett ISD	CD734	CD734	Debit Card Replenishment 03/21	\$ 857.25
Landis, Evans and Partners, Inc	004150	1537-17-49	Engineering Services 01/21	\$ 174.99

Lake Padgett Estates ISD

Paid Operation & Maintenance Expenditures

March 1, 2021 Through March 31, 2021

Vendor Name	Check Number	Invoice Number	Transaction Description	Check Amount
Landis, Evans and Partners, Inc	004159	1537-17-50	Engineering Services 02/21	\$ 87.50
Lowe's	004156	99009294903 02/21	Misc. Supplies 02/21	\$ 1,084.98
Pasco County Utilities	004146	14624353	#0361035 Civic Center Pkwy 02/21	\$ 39.48
Pasco Testing Lab and Sales, Inc.	004153	16908	Monthly Service 02/21	\$ 85.00
Republic Services #762	004157	0762-002815470	Waste Management Services 04/21	\$ 344.00
Rizzetta & Company	004147	INV0000056966	District Management Fees 03/21	\$ 4,362.50
Rizzetta Technology Services	004148	INV0000006894	E-Mail & Website Hosting Services 03/21	\$ 190.00
Southern Automated Access Services, LLC	004149	9061	Gate Repair - Lake Saxon 02/21	\$ 85.00
Southern Automated Access Services, LLC	004158	9164	HID Proximity Clamshell Cards 03/21	\$ 418.00
Stealth Security Consultants LLC	004154	1031RC	Monthly Security Officer 04/21	\$ 5,184.00
Verizon Wireless	004160	9875061684	842326036-00001 03/21	<u>\$ 101.10</u>
Report Total				<u>\$ 26,360.71</u>

Tab 4

LAKE PADGETT ESTATES ISD

District Office · Wesley Chapel, Florida · (813) 994-1001
Mailing Address - 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614
www.lakepadgettisd.org

Operations and Maintenance Expenditures April 2021 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from April 1, 2021 through April 30, 2021. This does not include expenditures previously approved by the Board.

The total items being presented: **\$41,877.77**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

LAKE PADGETT ESTATES ISD

Paid Operation & Maintenance Expenditures

April 1, 2021 Through April 30, 2021

Vendor Name	Check Number	Invoice Number	Transaction Description	Check Amount
ADP Payroll	CD730	CD730	Time & Attendance 03/21	\$ 42.46
ADP Payroll	CD731	CD731	PR PPE 03/28/21 PPD 04/02/21	\$ 3,364.22
ADP Payroll	CD732	CD732	PR FEES PPE 03/28/21 PD 04/09/21	\$ 109.32
ADP Payroll	CD736	CD736	PR PPE 04/11/21 PPD 04/16/21	\$ 3,402.29
ADP Payroll	CD737	CD737	PR FEES PPE 04/11/21 PD 04/23/21	\$ 129.32
ADP Payroll	CD739	CD739	PR PPE 04/25/21 PPD 04/30/21	\$ 6,769.50
ADP Payroll	CD741	CD741	Time & Attendance 04/21	\$ 42.46
Duke Energy	20210414-1	08804 35076 03/21	22140 Coldstream Rd 03/21	\$ 93.19
Duke Energy	20210414-2	88667 82496 03/21	Summary Bill 03/21	\$ 614.81
Florida Blue	004163	75061886	Health Insurance 04/15/21- 05/15/21	\$ 2,547.32
Florida Department of Revenue	004169	61-8018349567-4 03/21	Sales & Use Tax 03/21	\$ 16.68
Frontier Communications of Florida	004164	210-043-0055-021920-5 03/21	210-043-0055-021920-5 03/21	\$ 754.11
Frontier Communications of Florida	004180	813-995-2205-041420-5 04/21	813-995-2205-041420-5 04/21	\$ 81.68

LAKE PADGETT ESTATES ISD

Paid Operation & Maintenance Expenditures

April 1, 2021 Through April 30, 2021

Vendor Name	Check Number	Invoice Number	Transaction Description	Check Amount
Grau & Associates	004165	20607	Audit FYE 09/30/2020	\$ 1,300.00
Justin Andrews	004173	JA041521	Board of Supervisor Meeting 04/15/21	\$ 50.00
Lake Padgett ISD	CD735	CD735	Debit Card Replenishment 04/21	\$ 570.94
Lake Padgett ISD	CD738	CD738	Debit Card Replenishment 04/21	\$ 881.51
Landis, Evans and Partners, Inc	004177	1537-17-51	Engineering Services 03/21	\$ 306.25
Lawrence Dunleavy	004175	LD041521	Board of Supervisor Meeting 04/15/21	\$ 50.00
Lowe's	004170	99009294903 03/21	Misc. Supplies 03/21	\$ 633.13
Pam Carr	004174	PC041521	Board of Supervisor Meeting 04/15/21	\$ 50.00
Pasco County Utilities	004162	14761308	#0361035 Civic Center Pkwy 03/21	\$ 41.46
Pasco Testing Lab and Sales, Inc.	004176	16988	Monthly Service 03/21	\$ 165.00
Republic Services #762	004181	0762-002831960	Waste Management Services 05/21	\$ 344.00
Rizzetta & Company	004167	INV0000057584	District Management Fees 04/21	\$ 4,362.50
Rizzetta Technology Services	004168	INV0000007378	E-Mail & Website Hosting Services 04/21	\$ 190.00

LAKE PADGETT ESTATES ISD

Paid Operation & Maintenance Expenditures

April 1, 2021 Through April 30, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Transaction Description</u>	<u>Check Amount</u>
Rogers' Dirt Works, Inc.	004171	57961	Playground Mulch for Various Parks 04/21	\$ 3,900.00
Stealth Security Consultants LLC	004172	1032RC	Monthly Security Officer 05/21	\$ 6,480.00
Steven Allen Yarbrough	004179	SY041521	Board of Supervisor Meeting 04/15/21	\$ 50.00
Times Publishing Company	004182	0000148535 03/31/21	Legal Advertising Acct #125118 03/21	\$ 124.00
Timothy G. Hayes & Associates	004166	273	Legal Services 02/21	\$ 1,609.50
Timothy G. Hayes & Associates	004166	275	Legal Services 03/21	\$ 2,701.00
Verizon Wireless	004178	9877206622	842326036-00001 04/21	<u>\$ 101.12</u>
Report Total				<u>\$ 41,877.77</u>

Tab 4

Lake Padgett Estates Independent Special District
Capital Improvement Planning Estimates

April 28, 2021

Item	Estimated cost	Totals	Notes/Comments
Concrete Barn Drainage Improvements per Plan 4/17/2018			Estimates per RS Means Estimating Book
Grading for drainage	\$ 2,193.00		some improvements already done, work may be able to be done by Steve and/or Tony
Pipe for drainage			
Pipe Excavation and Backfill			
Total		\$ 2,193.00	
Concrete Barn Roof Repair (3056 sq ft)		\$ 13,625.00	Estimate based on bids obtained by staff for shingled roof. Metal roof quotes range \$27,185 - \$32,000
Concrete Barn Add'l Roof Extension (approx 20'x130')			Estimates per RS Means Estimating Book from 2019 with inflation factors
Sixteen 4"x4" Columns on 10 foot centers	\$ 993.00		
Plywood (\$85/ sheet installed)	\$ 7,380.00		
Trusses	\$ 13,282.00		
Asphalt Felt Paper	\$ 401.00		
Shingles	\$ 5,175.00		
Total		\$ 27,231.00	
Kaminski Park Community Room			
Roof Repair , 1500 sq ft,	\$ 13,570.00		Estimates per RS Means Estimating Book from 2019 with inflation factors
Drywall Ceiling	\$ 3,405.00		
Total		\$ 16,975.00	
Boat Ramp Repair			This is very difficult to estimate. Not much info available and outside of my scope of knowledge
Lake Padgett			Assumes 62.5 cubic ft of grout at \$69.50/cf
Pressure Grouting	\$ 4,630.00		A new 10'x25'x6" concrete ramp slab is appr \$4300
Additional Slab	\$ 4,575.00		
Contingency	\$ 1,841.00		
Lake Saxon			Inflation factors applied 2019 estiamtes
Remove/replace existing 2 slabs	\$ 13,410.00		
Additonal Slab	\$ 4,575.00		
Contingency	\$ 3,597.00		
East Lake			
Remove/replace existing slabs	\$ 13,410.00		
Additonal Slab	\$ 4,575.00		

Lake Padget Estates Independent Special District
Capital Improvement Planning Estimates

April 28, 2021

Item	Estimated cost	Totals	Notes/Comments
Contingency	\$ 3,597.00		
Total		\$ 54,210.00	
Lake Saxon Playground Improvements			
Playground Equipment	\$ 25,000.00		Base cost for comparable equipment installed at Laird
Shades	\$ 1,000.00		Approximate cost for those installed at Laird
Total		\$ 26,000.00	(no change to 2019 estimate)
Gutters for Bathrooms at Laird		\$ 559.00	Assuming gutters to be installed on two sides adjacent to walkways, 86 lineal feet, \$6.5/LF ave cost per online research for galvanized or aluminum, vinyl options approximately 1/2 the cost of metal (no change to cost)
Trees (average size 25") each tree		\$ 540.00	Price est ranges from \$480 to \$600 depending on size of tree, total price based on quantity and sizes (no change to cost)
Security Cameras			
Security Cameras (Ave cost for a long range, wireless, low light camera, price for each)	\$ 75.00		Need to consider providing power at each camera install, location and means of storage, and quantity
Security Camera Installation per unit	\$ 155.00		(no change to estimate, costs of cameras vary widely based on features)
Total per Camera		\$ 230.00	
Stainless Steel Fish Grates			Very custom item, unable to price with out dimensions and specs
Dog Park at Roach			
Survey	\$ 5,016.00		Assumes entire parcel is the project area.
Wetland Delineation	\$ 2,500.00		Does not include any mitigation costs for impacted wetlands
Floodplain Modeling	\$ 5,000.00		Survey cost is based on quote from EBI Surveying
Design Plans	\$ 9,000.00		
Permitting Assistance	\$ 4,750.00		(no change from previous estimate)
Construction Cost			
Mobilization	\$ 2,250.00		
Erosion Control	\$ 2,500.00		
Clearing	\$ 5,538.50		
Rough Grading	\$ 3,944.88		
Fine Grading	\$ 13,191.04		

Lake Padget Estates Independent Special District
Capital Improvement Planning Estimates

April 28, 2021

Item	Estimated cost	Totals	Notes/Comments
Landscaping	\$ 4,765.00		1.38 acres seed and mulch, 15 trees @ \$250
Furniture	\$ 2,403.50		3 benches, waste station
Fencing	\$ 5,643.00		4' tall, galvanized
	Total	\$ 66,501.91	
Little East Park Cabanas - QTY 2			Cost depends on material, brick vs wood. Power provided?
Approximate Cost 400 square foot	\$ 22,400.00		Does not include permitting costs
Approximate Cost 400 square foot	\$ 22,400.00		Average cost per square foot appears to be about \$56/sf
	Total	\$ 44,800.00	(updated with inflation estimates to \$58/ft)
Surveys			
Laird Park	\$ 6,800.00		Estimates based on quotes from EBI suveying. For
Lake Saxon	\$ 2,800.00		any future major improvements, we should consider
Lake Padgett	\$ 6,980.00		obtaining updated and complete surveys
Kaminski Park	\$ 10,800.00		
Lake Joyce	\$ 1,280.00		Survey for Roach included in dog park estimate
	Total	\$ 29,806.40	
Basketball Court Expansion at Laird		\$ 20,000.00	Estimates per RS Means Estimating Book (updated using inflation estimate)
Fences			Dependent on type of fence and length
			Chain link - \$9.5/ft average cost
			Vinyl Fence - \$32.5/ft average cost
			Removal of existing - \$4.5/ft average cost
		\$ 300,478.31	

The above estimates are for planning purposes only. Actual costs may be subject to change based on changes in scope and the economic climate.

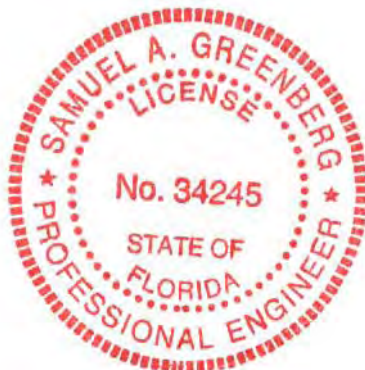
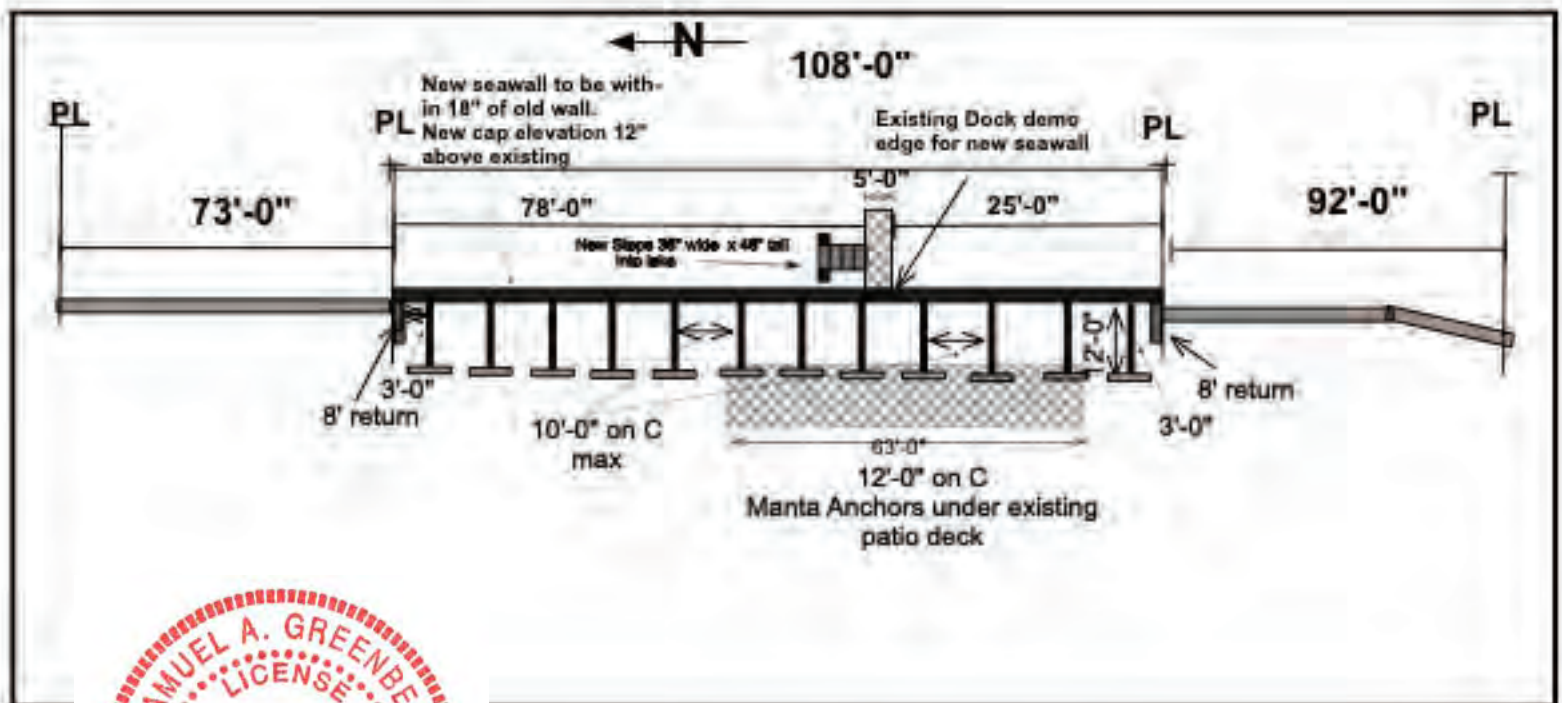
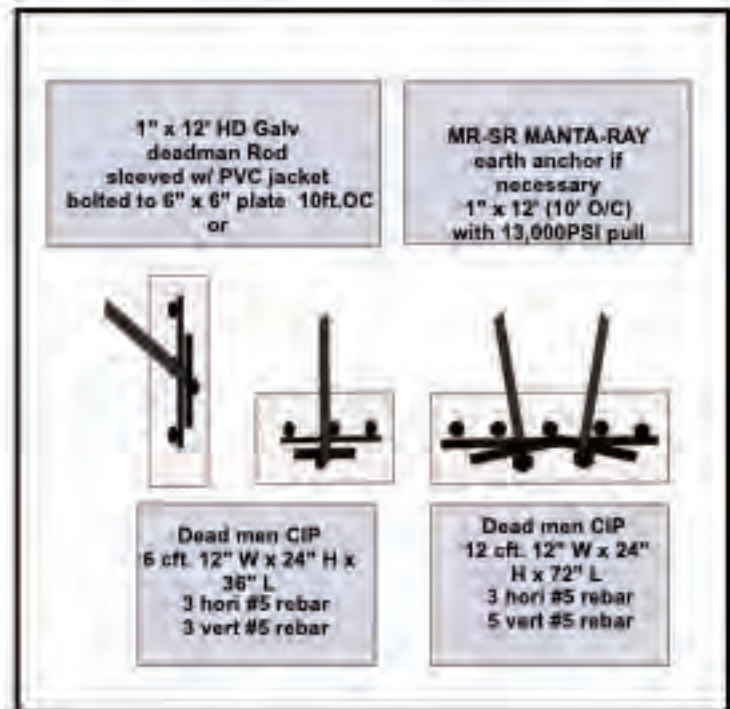
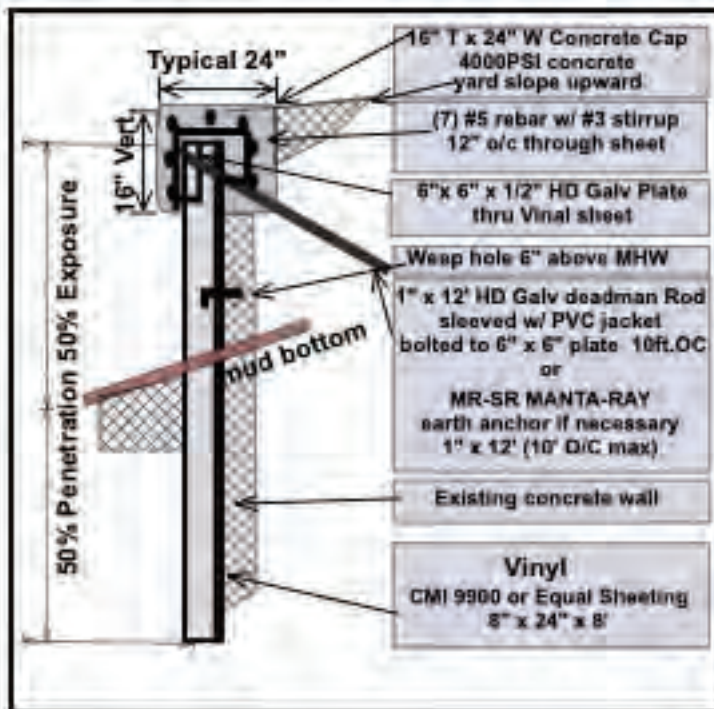
Tab 5

Laurie Sargent
3410 E. Lake Dr.
Land O Lakes FL 33639
860-965-9912
2-15-2021 Matt Miller

Land and Sea Masters Inc.

905 Apollo Beach Blvd. Apollo Beach FL 33572
Apollo Beach 813-645-DOCK or Clw. 727-400-7879

Samuel A Greenberg, P.E.
DANSO Engineering, LLC
POB 3400 Apollo Beach FL 33572
CA25948
813-645-0166



This item has been digitally signed and sealed
by **Samuel A. Greenberg, PE** on 02/22/2021 using a
Digital Signature.

Printed copies of this document are not considered
Signed and sealed and the SHA authentication code
must be verified on any electronic copies.

Tab 6



May 5, 2021

Lynn Hayes
Lake Padgett Estates Independent Special District
C/O Rizzetta & Company, Inc.
5844 Old Pasco Road, Suite 100
Wesley Chapel, Florida 33544
Via email: psweeney@rizzetta.com

RE: District Engineer Report – May 2021

Dear Mr. Hayes:

1) Pasco County Department of Health (DOH) Freshwater Bathing Places Monitoring

Pasco County has provided freshwater bathing water quality results for the month of March.

<u>Location</u>	<u>Organisms¹</u>
East Lake Park	5.5
Lake Padgett Beach	38

¹Number of organisms per 100 ml of water, 0-199 Good, Greater than 200 Poor

Water quality at the District's beaches continues to be very good to excellent. While there was a notable increase in the quantity of organisms at Lake Padgett (1.5 to 38), the water quality

2) Capital Improvement Projects (CIP) List and Estimates

Per the Board's request at the April 2021 meeting, the CIP list was updated to remove completed projects. The ranking of the projects by the previous Board was removed to allow the current Board to rank the remaining projects on the list. Additional lines for new projects desired by the Board were provided. The cost estimates for the remaining items on the list was updated. Updates were prepared through a combination of researching current costs for some projects where available and for others applying inflation factors provided by the US Labor Department Bureau of Labor Statistics. Copies of the provided list and estimates are attached.

Sincerely,

John J. Mueller, PE
Landis Evans and Partners, Inc.

Tab 7

LPE ISD Maintenance Report- Steve Rowell

As well as general lawn and weed maintenance janitorial duties clerical work, and meeting with residents for new decals gate keys the following maintenance repairs have been completed from 4/10/21. -To-date. Cut and removed large fallen laurel oak tree at Padgett Park removed snapped hanging limbs at east Lake Park, re-concreted PVC fence posts at Padgett Park. At all parks Removed general storm debris. I met with general contractor at Kaminski Park for opinion of installing barn stall overhangs on block barn. At William roach park met with board member. Cut back low hanging limbs over block barn at Kaminski Park. At Padgett park Replaced sections of dock boards. Removed and replaced section of rotted panels and wood from the gable end on the large barn. Replaced swim buoy anchor at Padgett Park. Took the lawn mower in for regular service. Sealed hay barn for water intrusion. Treated the drainage canal on weeks for algae blooms. On Saxon lake Treated sections for excessive spatterdock Lilly's, small amounts of hydrilla and algae blooms. Throughout parks Fertilized shrubs and plants .

Tab 8



Rizzetta & Company

Lake Padgett Estates Independent Special District

Lakepadgettisd.org

**Proposed Budget for
Fiscal Year 2021/2022**

Presented by: Rizzetta & Company, Inc.

**5844 Old Pasco Road
Suite 100
Wesley Chapel, Florida 33544
Phone: 813-994-1001**

rizzetta.com

TABLE OF CONTENTS

	<u>Page</u>
General Fund Budget Account Category Descriptions	3
Reserve Fund Budget Account Category Descriptions	10
General Fund Budget for Fiscal Year 2020-2021	11
Reserve Fund Budget for Fiscal Year 2020-2021	13
Assessments Charts for Fiscal Year 2020-2021	14



Rizzetta & Company

GENERAL FUND BUDGET **ACCOUNT CATEGORY DESCRIPTION**

The General Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all General Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

REVENUES:

Interest Earnings: The District may earn interest on its monies in the various operating accounts.

Tax Roll: The District levies Non-Ad Valorem Special Assessments on all of the assessable property within the District to pay for operating expenditures incurred during the Fiscal Year. The assessments may be collected in two ways. The first is by placing them on the County's Tax Roll, to be collected with the County's Annual Property Tax Billing. This method is only available to land properly platted within the time limits prescribed by the County.

Off Roll: For lands not on the tax roll and that is by way of a direct bill from the District to the appropriate property owner.

Developer Contributions: The District may enter into a funding agreement and receive certain prescribed dollars from the Developer to off-set expenditures of the District.

Event Rental: The District may receive monies for event rentals for such things as weddings, birthday parties, etc.

Miscellaneous Revenues: The District may receive monies for the sale or provision of electronic access cards, entry decals etc.

Facilities Rentals: The District may receive monies for the rental of certain facilities by outside sources, for such items as office space, snack bar/restaurants etc.

EXPENDITURES – ADMINISTRATIVE:

Supervisor Fees: The District may compensate its supervisors within the appropriate statutory limits of \$200.00 maximum per meeting within an annual cap of \$4,800.00 per supervisor.

Administrative Services: The District will incur expenditures for the day to today operation of District matters. These services include support for the District Management function, recording and preparation of meeting minutes, records retention and maintenance in accordance with Chapter 119, Florida Statutes, and the District's adopted Rules of Procedure, preparation and delivery of agenda, overnight deliveries, facsimiles and phone calls.

District Management: The District as required by statute, will contract with a firm to provide for management and administration of the District's day to day needs. These services include the conducting of board meetings, workshops, overall administration of District functions, all required state and local filings, preparation of annual budget, purchasing, risk management, preparing various resolutions and all other secretarial duties requested by the District throughout the year is also reflected in this amount.

District Engineer: The District's engineer provides general engineering services to the District. Among these services are attendance at and preparation for monthly board meetings, review of construction invoices and all other engineering services requested by the district throughout the year.

Disclosure Report: The District is required to file quarterly and annual disclosure reports, as required in the District's Trust Indenture, with the specified repositories. This is contracted out to a third party in compliance with the Trust Indenture.

Trustee's Fees: The District will incur annual trustee's fees upon the issuance of bonds for the oversight of the various accounts relating to the bond issues.

Assessment Roll: The District will contract with a firm to maintain the assessment roll and annually levy a Non-Ad Valorem assessment for operating and debt service expenses.

Financial & Revenue Collections: Services include all functions necessary for the timely billing and collection and reporting of District assessments in order to ensure adequate funds to meet the District's debt service and operations and maintenance obligations. These services include, but are not limited to, assessment roll preparation and certification, direct billings and funding request processing as well as responding to property owner questions regarding District assessments. This line item also includes the fees incurred for a Collection Agent to collect the funds for the principal and interest payment for its short-term bond issues and any other bond related collection needs. These funds are collected as prescribed in the Trust Indenture. The Collection Agent also provides for the release of liens on property after the full collection of bond debt levied on particular properties.

Accounting Services: Services include the preparation and delivery of the District's financial statements in accordance with Governmental Accounting Standards, accounts payable and accounts receivable functions, asset tracking, investment tracking, capital program administration and requisition processing, filing of annual reports required by the State of Florida and monitoring of trust account activity.

Auditing Services: The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting firm, once it reaches certain revenue and expenditure levels, or has issued bonds and incurred debt.

Arbitrage Rebate Calculation: The District is required to calculate the interest earned from bond proceeds each year pursuant to the Internal Revenue Code of 1986. The Rebate Analyst is required to verify that the District has not received earnings higher than the yield of the bonds.

Travel: Each Board Supervisor and the District Staff are entitled to reimbursement for travel expenses per Florida Statutes 190.006(8).

Public Officials Liability Insurance: The District will incur expenditures for public officials' liability insurance for the Board and Staff.

Legal Advertising: The District will incur expenditures related to legal advertising. The items for which the District will advertise include, but are not limited to meeting schedules, special meeting notices, and public hearings, bidding etc. for the District based on statutory guidelines

Bank Fees: The District will incur bank service charges during the year.

Dues, Licenses & Fees: The District is required to pay an annual fee to the Department of Economic Opportunity, along with other items which may require licenses or permits, etc.

Miscellaneous Fees: The District could incur miscellaneous throughout the year, which may not fit into any standard categories.

Website Hosting, Maintenance and Email: The District may incur fees as they relate to the development and ongoing maintenance of its own website along with possible email services if requested.

District Counsel: The District's legal counsel provides general legal services to the District. Among these services are attendance at and preparation for monthly board meetings, review of operating and maintenance contracts and all other legal services requested by the district throughout the year.

EXPENDITURES - FIELD OPERATIONS:

Deputy Services: The District may wish to contract with the local police agency to provide security for the District.

Security Services and Patrols: The District may wish to contract with a private company to provide security for the District.

Electric Utility Services: The District will incur electric utility expenditures for general purposes such as irrigation timers, lift station pumps, fountains, etc.

Streetlights: The District may have expenditures relating to streetlights throughout the community. These may be restricted to main arterial roads or in some cases to all streetlights within the District's boundaries.

Utility - Recreation Facility: The District may budget separately for its recreation and or amenity electric separately.

Gas Utility Services: The District may incur gas utility expenditures related to district operations at its facilities such as pool heat etc.

Garbage - Recreation Facility: The District will incur expenditures related to the removal of garbage and solid waste.

Solid Waste Assessment Fee: The District may have an assessment levied by another local government for solid waste, etc.

Water-Sewer Utility Services: The District will incur water/sewer utility expenditures related to district operations.

Utility - Reclaimed: The District may incur expenses related to the use of reclaimed water for irrigation.

Aquatic Maintenance: Expenses related to the care and maintenance of the lakes and ponds for the control of nuisance plant and algae species.

Fountain Service Repairs & Maintenance: The District may incur expenses related to maintaining the fountains within throughout the Parks & Recreational areas

Lake/Pond Bank Maintenance: The District may incur expenditures to maintain lake banks, etc. for the ponds and lakes within the District's boundaries, along with planting of beneficial aquatic plants, stocking of fish, mowing and landscaping of the banks as the District determines necessary.

Wetland Monitoring & Maintenance: The District may be required to provide for certain types of monitoring and maintenance activities for various wetlands and waterways by other governmental entities.

Mitigation Area Monitoring & Maintenance: The District may be required to provide for certain types of monitoring and maintenance activities for various mitigation areas by other governmental entities.

Aquatic Plant Replacement: The expenses related to replacing beneficial aquatic plants, which may or may not have been required by other governmental entities.

General Liability Insurance: The District will incur fees to insure items owned by the District for its general liability needs

Property Insurance: The District will incur fees to insure items owned by the District for its property needs

Entry and Walls Maintenance: The District will incur expenditures to maintain the entry monuments and the fencing.

Landscape Maintenance: The District will incur expenditures to maintain the rights-of-way, median strips, recreational facilities including pond banks, entryways, and similar planting areas within the District. These services include but are not limited to monthly landscape maintenance, fertilizer, pesticides, annuals, mulch, and irrigation repairs.

Irrigation Maintenance: The District will incur expenditures related to the maintenance of the irrigation systems.

Irrigation Repairs: The District will incur expenditures related to repairs of the irrigation systems.

Landscape Replacement: Expenditures related to replacement of turf, trees, shrubs etc.

Field Services: The District may contract for field management services to provide landscape maintenance oversight.

Miscellaneous Fees: The District may incur miscellaneous expenses that do not readily fit into defined categories in field operations.

Gate Phone: The District will incur telephone expenses if the District has gates that are to be opened and closed.

Street/Parking Lot Sweeping: The District may incur expenses related to street sweeping for roadways it owns or are owned by another governmental entity, for which it elects to maintain.

Gate Facility Maintenance: Expenses related to the ongoing repairs and maintenance of gates owned by the District if any.

Sidewalk Repair & Maintenance: Expenses related to sidewalks located in the right of way of streets the District may own if any.

Roadway Repair & Maintenance: Expenses related to the repair and maintenance of roadways owned by the District if any.

Employees - Salaries: The District may incur expenses for employees/staff members needed for the recreational facilities such as Clubhouse Staff.

Employees - P/R Taxes: This is the employer's portion of employment taxes such as FICA etc.

Employee - Workers' Comp: Fees related to obtaining workers compensation insurance.

Management Contract: The District may contract with a firm to provide for the oversight of its recreation facilities.

Maintenance & Repair: The District may incur expenses to maintain its recreation facilities.

Facility Supplies: The District may have facilities that required various supplies to operate.

Gate Maintenance & Repairs: Any ongoing gate repairs and maintenance would be included in this line item.

Telephone, Fax, Internet: The District may incur telephone, fax and internet expenses related to the recreational facilities.

Office Supplies: The District may have an office in its facilities which require various office related supplies.

Clubhouse - Facility Janitorial Service: Expenses related to the cleaning of the facility and related supplies.

Pool Service Contract: Expenses related to the maintenance of swimming pools and other water features.

Pool Repairs: Expenses related to the repair of swimming pools and other water features.

Security System Monitoring & Maintenance: The District may wish to install a security system for the clubhouse

Clubhouse Miscellaneous Expense: Expenses which may not fit into a defined category in this section of the budget

Athletic/Park Court/Field Repairs: Expense related to any facilities such as tennis, basketball etc.

Trail/Bike Path Maintenance: Expenses related to various types of trail or pathway systems the District may own, from hard surface to natural surfaces.

Special Events: Expenses related to functions such as holiday events for the public enjoyment

Miscellaneous Fees: Monies collected and allocated for fees that the District could incur throughout the year, which may not fit into any standard categories.

Miscellaneous Contingency: Monies collected and allocated for expenses that the District could incur throughout the year, which may not fit into any standard categories.

Capital Outlay: Monies collected and allocated for various projects as they relate to public improvements.

RESERVE FUND BUDGET ACCOUNT CATEGORY DESCRIPTION

The Reserve Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all Reserve Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

REVENUES:

Tax Roll: The District levies Non-Ad Valorem Special Assessments on all of the assessable property within the District to pay for operating expenditures incurred during the Fiscal Year. The assessments may be collected in two ways. The first is by placing them on the County's Tax Roll, to be collected with the County's Annual Property Tax Billing. This method is only available to land properly platted within the time limits prescribed by the County.

Off Roll: For lands not on the tax roll and that is by way of a direct bill from the District to the appropriate property owner.

Developer Contributions: The District may enter into a funding agreement and receive certain prescribed dollars from the Developer to off-set expenditures of the District.

Miscellaneous Revenues: The District may receive monies for the sale or provision of electronic access cards, entry decals etc.

EXPENDITURES:

Capital Reserve: Monies collected and allocated for the future repair and replacement of various capital improvements such as club facilities, swimming pools, athletic courts, roads, etc.

Capital Outlay: Monies collected and allocated for various projects as they relate to public improvements.

Proposed Budget
Lake Padgett ISD Community Development District
General Fund
Fiscal Year 2021/2022

	Chart of Accounts Classification	Actual YTD through 03/31/21	Projected Annual Totals 2020/2021	Annual Budget for 2020/2021	Projected Budget variance for 2020/2021	Budget for 2021/2022	Budget Increase (Decrease) vs 2020/2021	Comments
1								
2	REVENUES							
3								
4	Special Assessments							
5	Tax Roll	\$ 462,086	\$ 462,086	\$ 460,845	\$ 1,241	\$ 511,070	\$ 50,225	
6	Other Miscellaneous Revenues							
7	Gate Access Card Revenues	\$ 650	\$ 1,300	\$ -	\$ 1,300	\$ -	\$ -	
8	Rental Revenues - Stables	\$ 1,122	\$ 2,244	\$ -	\$ 2,244	\$ -	\$ -	
9	Insurance Proceeds	\$ -	\$ 24,000	\$ -	\$ 24,000	\$ -	\$ -	
10	TOTAL REVENUES	\$ 463,857	\$ 489,630	\$ 460,845	\$ 28,785	\$ 511,070	\$ 50,225	plus \$50K for reserves - total \$561,070
11								
12	TOTAL REVENUES AND BALANCE FORWARD	\$ 463,857	\$ 489,630	\$ 460,845	\$ 28,785	\$ 511,070	\$ 50,225	
13								
14	EXPENDITURES - ADMINISTRATIVE							
15								
16	Legislative							
17	Supervisor Fees	\$ 300	\$ 600	\$ 3,500	\$ 2,900	\$ 3,500	\$ -	(12 regular +2 extra)
18	Financial & Administrative							
19	Administrative Services	\$ 3,050	\$ 6,100	\$ 6,100	\$ -	\$ 6,100	\$ -	No Change FY 2021-2022
20	District Management	\$ 13,875	\$ 27,750	\$ 27,750	\$ -	\$ 27,750	\$ -	No Change FY 2021-2022
21	District Engineer	\$ 1,794	\$ 3,588	\$ 15,000	\$ 11,412	\$ 15,000	\$ -	Work associated w/multi bids
22	Tax Collector /Property Appraiser Fees	\$ -	\$ -	\$ 150	\$ 150	\$ 150	\$ -	
23	Assessment Roll	\$ 5,250	\$ 5,250	\$ 5,250	\$ -	\$ 5,250	\$ -	No Change FY 2021-2022
24	Accounting Services	\$ 9,250	\$ 18,500	\$ 18,500	\$ -	\$ 18,500	\$ -	No Change FY 2021-2022
25	Auditing Services	\$ 3,300	\$ 3,300	\$ 4,000	\$ 700	\$ 3,400	\$ (600)	Grau & Associates per contract
26	Miscellaneous Mailings	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	If needed for mailed letters
27	Supervisor - Workers Comp	\$ -	\$ 235	\$ 750	\$ 515	\$ 750	\$ -	EGIS-Estimate
28	Public Officials Liability Insurance	\$ 2,960	\$ 2,960	\$ 3,000	\$ 40	\$ 3,256	\$ 256	EGIS Estimate
29	Legal Advertising	\$ 146	\$ 292	\$ 1,000	\$ 708	\$ 1,000	\$ -	
30	Dues, Licenses & Fees	\$ 175	\$ 350	\$ 500	\$ 150	\$ 500	\$ -	Club, Frank George Park
31	Website Hosting, Maintenance, Backup (and Email)	\$ 2,678	\$ 5,356	\$ 7,500	\$ 2,144	\$ 7,500	\$ -	No Change FY 2021-2022
32	Legal Counsel							
33	District Counsel	\$ 11,859	\$ 20,718	\$ 20,000	\$ (718)	\$ 20,000	\$ -	Based on actuals this year
34								
35	Administrative Subtotal	\$ 54,637	\$ 94,999	\$ 114,500	\$ 19,501	\$ 114,156	\$ (344)	
36								
37	EXPENDITURES - FIELD OPERATIONS							
38								
39	Security Operations							
40	Security Services and Patrols	\$ 32,274	\$ 64,548	\$ 45,000	\$ (19,548)	\$ 65,000	\$ 20,000	Contract \$5,184 mthly x 12 months = \$62,208
41	Electric Utility Services							
42	Utility Services	\$ 3,636	\$ 8,972	\$ 9,500	\$ 528	\$ 9,500	\$ -	
43	Garbage/Solid Waste Control Services							
44	Garbage - Parks	\$ 2,544	\$ 5,088	\$ 4,250	\$ (838)	\$ 5,088	\$ 838	Based on actuals this year
45	Solid Waste Assessment	\$ 3,226	\$ 3,226	\$ 3,750	\$ 524	\$ 3,226	\$ (524)	Based on actuals this year
46	Water-Sewer Combination Services							
47	Utility Services	\$ 249	\$ 498	\$ 500	\$ 2	\$ 500	\$ -	Based on actuals this year
48	Stormwater Control							
49	Stormwater Assessment	\$ 520	\$ 520	\$ 700	\$ 180	\$ 520	\$ (180)	Based on actuals this year
50	Aquatic Maintenance	\$ 1,352	\$ 2,704	\$ 20,000	\$ 17,296	\$ 20,000	\$ -	Lake maint/water testing/canal maint/ FI dept
51	Fish Stocking	\$ -	\$ -	\$ 17,500	\$ 17,500	\$ 17,500	\$ -	Estimated fish stocking annually
52	Other Physical Environment							
53	Property/Casualty/GL Insurance	\$ 13,345	\$ 13,345	\$ 13,250	\$ (95)	\$ 14,880	\$ 1,630	New lake saxon & east lake play equip values
54	Landscape Maintenance	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	
55	Tree Trimming	\$ 5,300	\$ 10,600	\$ 5,000	\$ (5,600)	\$ 7,000	\$ 2,000	Storm damage & general tree trim work
56	Irrigation Repairs	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ -	
57	General Repairs and Maintenance	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	Various park items to complete
58	Landscape - Mulch	\$ -	\$ -	\$ 7,250	\$ 7,250	\$ 7,250	\$ -	Add'l qty for ADA in playgrounds
59	Landscape Replacement Plants, Shrubs, Trees	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	
60	Road & Street Facilities							
61	Gate Phone	\$ 4,494	\$ 8,988	\$ 6,000	\$ (2,988)	\$ 8,000	\$ 2,000	Average \$667 month
62	Gate Access Control System	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	Card reader
63	Resident ID Cards	\$ 418	\$ 836	\$ 750	\$ (86)	\$ 750	\$ -	
64	Gate Maintenance	\$ 664	\$ 1,328	\$ 7,500	\$ 6,172	\$ 7,500	\$ -	
65	Gate Cameras	\$ 376	\$ 752	\$ -	\$ (752)	\$ 760	\$ 760	Based on actuals this year
66	Parks & Recreation							
67	Employee - Salaries	\$ 42,265	\$ 84,530	\$ 95,500	\$ 10,970	\$ 98,500	\$ 3,000	Maintenance staff raises
68	Employee - P/R Taxes	\$ 3,171	\$ 6,342	\$ 7,500	\$ 1,158	\$ 7,725	\$ 225	Based on actuals this year
69	Employee - Workers Comp	\$ 3,480	\$ 7,206	\$ 7,500	\$ 294	\$ 7,500	\$ -	
70	Employee - Health & Dental Insurance	\$ 11,968	\$ 23,936	\$ 24,000	\$ 64	\$ 22,346	\$ (1,654)	\$1862.146.38/Month
71	Employee - Reimbursement	\$ 100	\$ -	\$ -	\$ -	\$ 200	\$ 200	BOS approved annual shoe stipend
72	Potable Toilets for Parks	\$ -	\$ -	\$ 510	\$ 510	\$ -	\$ (510)	\$85.00/Monthly as needed
73	Stables Drinking Water Testing	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 205	\$ (1,295)	Pasco Testing Lab & Sales, Inc. \$205/annual
74	Equipment Maintenance & Repair	\$ 576	\$ 1,152	\$ 2,500	\$ 1,348	\$ 2,500	\$ -	Tractor, trailer, kubota

Proposed Budget
Lake Padgett ISD Community Development District
General Fund
Fiscal Year 2021/2022

	Chart of Accounts Classification	Actual YTD through 03/31/21	Projected Annual Totals 2020/2021	Annual Budget for 2020/2021	Projected Budget variance for 2020/2021	Budget for 2021/2022	Budget Increase (Decrease) vs 2020/2021	Comments
75	Vehicle Maintenance	\$ 1,427	\$ 2,854	\$ 4,500	\$ 1,646	\$ 4,500	\$ -	Based on actuals this year
75	Concrete Barn Roof Replacement	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000	New shingle roof + plywood Estimate 15K
76	Misc. Supplies	\$ 6,600	\$ 13,200	\$ 10,000	\$ (3,200)	\$ 13,000	\$ 3,000	Staff tool purchases & equip, janitorial supplies
77	Meeting Room WiFi Service	\$ 677	\$ 1,354	\$ 850	\$ (504)	\$ 1,164	\$ 314	Based on actuals \$97/month
78	Staff Cell Phones	\$ 606	\$ 1,212	\$ 1,500	\$ 288	\$ 1,300	\$ (200)	New phones and Vz gov. plan
79	Building Repairs and Maintenance	\$ -	\$ -	\$ 4,000	\$ 4,000	\$ 4,000	\$ -	
80	Dock Repairs and Maintenance	\$ -	\$ -	\$ 7,500	\$ 7,500	\$ 7,500	\$ -	
81	Contingency							
82	Miscellaneous Contingency	\$ 1,847	\$ 3,694	\$ 5,035	\$ 1,341	\$ 5,000	\$ (35)	If they do not provide \$ amt add CIP in Capital
83	Capital Outlay	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 26,000	\$ 6,000	Lake Saxon Playground Improvements 26K
84								
85	Field Operations Subtotal	\$ 141,115	\$ 266,885	\$ 346,345	\$ 79,460	\$ 396,914	\$ 50,569	
86								
87	Contingency for County TRIM Notice							
88								
89	TOTAL EXPENDITURES	\$ 195,750	\$ 361,884	\$ 460,845	\$ 98,961	\$ 511,070	\$ 50,225	
90								
91	EXCESS OF REVENUES OVER EXPENDITURES	\$ 268,107	\$ 127,746	\$ -	\$ 127,746	\$ -	\$ -	
92								

Proposed Budget
Lake Padgett ISD Community Development District
Reserve Fund
Fiscal Year 2021/2022

	Chart of Accounts Classification	Actual YTD through 03/31/21	Projected Annual Totals 2020/2021	Annual Budget for 2020/2021	Projected Annual Totals 2020/2021	Budget for 2021/2022	Projected Annual Totals 2020/2021	Comments
1								
2	REVENUES							
3								
4	Special Assessments							
5	Tax Roll	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 50,000	\$ -	
6								
7	TOTAL REVENUES	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 50,000	\$ -	
8								
9	TOTAL REVENUES AND BALANCE FORWARD	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 50,000	\$ -	
10								
13	EXPENDITURES							
14								
15	Contingency							
16	Capital Reserves	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 50,000	\$ -	
18								
19	TOTAL EXPENDITURES	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 50,000	\$ -	
20								
21	EXCESS OF REVENUES OVER EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
22								

LAKE PADGETT ESTATES INDEPENDENT SPECIAL DISTRICT

FISCAL YEAR 2021/2022 O&M ASSESSMENT SCHEDULE

2021/2022 O&M Budget	\$561,070.00
Collection Costs @ 2%:	\$11,937.66
Early Payment Discounts @ 4%:	\$23,875.32
2021/2022 Total:	<u>\$596,882.98</u>

2020/2021 O&M Budget	\$510,845.00
2021/2022 O&M Budget	\$561,070.00
Total Difference:	<u>\$50,225.00</u>

	<u>PER UNIT ANNUAL ASSESSMENT</u>		<u>Proposed Increase / Decrease</u>	
	<u>2020/2021</u>	<u>2021/2022</u>	<u>\$</u>	<u>%</u>
Operations/Maintenance - Single Family*	\$521.55	\$572.82	\$51.27	9.83%
Total	\$521.55	\$572.82	\$51.27	9.83%

LAKE PADGETT ESTATES INDEPENDENT SPECIAL DISTRICT

FISCAL YEAR 2021/2022 O&M ASSESSMENT SCHEDULE

TOTAL O&M BUDGET		\$561,070.00
COLLECTION COSTS @	2.0%	\$11,937.66
EARLY PAYMENT DISCOUNTS @	4.0%	\$23,875.32
TOTAL O&M ASSESSMENT		<u>\$596,882.98</u>

LU	<u>UNITS ASSESSED</u>		<u>ALLOCATION OF O&M ASSESSMENT</u>			
	<u>LOT SIZE</u>	<u>O&M</u>	<u>EAU FACTOR</u>	<u>TOTAL EAU's</u>	<u>% TOTAL EAU's</u>	<u>TOTAL O&M BUDGET</u>
	Single Family	1042	1.00	1042.00	100.00%	\$596,882.98
		<u>1042</u>		<u>1042.00</u>	<u>100.00%</u>	<u>\$596,882.98</u>
	LESS: Pasco County Collection Costs (2%) and Early Payment Discounts (4%)					<u>(\$35,812.98)</u>
	Net Revenue to be Collected					<u>\$561,070.00</u>

<u>PER LOT ANNUAL ASSESSMENT</u>	
<u>O&M ⁽¹⁾</u>	<u>TOTAL ⁽²⁾</u>
\$572.82	\$572.82

⁽¹⁾ This assessment table reflects an equal per unit O&M assessment.

⁽²⁾ Annual assessment that will appear on November 2021 Pasco County property tax bill. Amount shown includes all applicable collection costs. Property owner is eligible for a discount of up to 4% if paid early.

Tab 9

RESOLUTION 2020-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE LAKE PADGETT ESTATES INDEPENDENT SPECIAL DISTRICT APPROVING PROPOSED BUDGETS FOR FISCAL YEAR 2021/2022 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors of the Lake Padgett Estates Independent Special District ("Board") prior to June 15, 2021, proposed budgets for Fiscal Year 2021/2022; and

WHEREAS, the Board has considered the proposed budgets and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE LAKE PADGETT ESTATES INDEPENDENT SPECIAL DISTRICT:

1. **BUDGETS APPROVED.** The budgets proposed by the District Manager for Fiscal Year 2021/2022 attached hereto as Exhibit A are hereby approved as the basis for conducting a public hearing to adopt said budgets.

2. **SETTING A PUBLIC HEARING.** A public hearing on said approved budgets is hereby declared and set for the following date, hour and location:

DATE: August 19, 2021

HOUR: 6:30 pm

LOCATION: Lake Padgett Estates Stables Meeting Room
3614 Stable Ridge Lane
Land O' Lakes, FL 34639

3. **TRANSMITTAL OF BUDGETS TO LOCAL GENERAL-PURPOSE GOVERNMENT.** The District Manager is hereby directed to submit a copy of the proposed budgets to Pasco County at least 60 days prior to the hearing set above.

4. **POSTING OF BUDGETS.** In accordance with Section 189.016, Florida Statutes, the District's Secretary is further directed to post the approved budgets on the District's website at least two days before the budget hearing date as set forth in Section 2. If the District does not yet have its own website, the District's Secretary is directed to transmit the approved budgets to the manager or administrator of Pasco County for posting on Pasco County's website.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS ____ DAY OF ____ 2021

ATTEST:

LAKE PADGETT ESTATES
INDEPENDENT SPECIAL
DISTRICT

Assistant Secretary

By: _____

Its: _____

Exhibit A
Fiscal Year 2021/2022 Proposed Budget